

**Dear Bidder,**

GIPL is a leading Total Solution Provider for IT/ITeS services to Government of Gujarat and its Corporations/ Boards. We are ISO 9001:2015 certified organisation and a subsidiary of Gujarat State Petroleum Corporation Ltd. (A Govt. of Gujarat Undertaking). Guj Info Petro Limited (GIPL) has been providing various IT related Services, IT Project Consultancy as a Total Solutions Provider / Nodal Agency to Government of Gujarat and its Corporation / Boards, Educational Institutions etc. since more than 20 years. GIPL also offers robust IT infrastructure for hosting of mission critical applications at its data centre located at Infocity, Gandhinagar.

GIPL is looking forward to select vendor for “Supply, Installation, commissioning of Face based Attendance system along with Necessary Software for GIPL’s Client, Gandhinagar, as per the detail mentioned below.

In this regards, we request you to provide the quotation for “Supply, Installation, commissioning of Face based Attendance system along with Necessary Software for GIPL’s Client, Gandhinagar “**On or before – 18/09/2024, 3.30 PM, in password protected PDF format**, as per the detail mentioned below.

**General information for bidders**

Company Name	Guj Info Petro Limited
Address	2 <sup>nd</sup> Floor, Block-15, Sector- 11, Udhogbhavan, Gandhinagar Kind attention :- Chief Project Officer
Website	<a href="http://www.gipl.in">www.gipl.in</a> ; <a href="http://www.gipl.net">www.gipl.net</a>
Main Services	IT/ITeS including Data Centre solutions

**A. Commercials:**

Sr. No	Description	Qty.	Unit Rate (in Rs.)	TOTAL Amt. Without taxes	GST %	Tax AMT	TOTAL Amt. With Taxes
		(B)	(C)	(D)= BxC	(E)	(F)=DxE/100	(G)=D+F
<b>01.</b>	Time attendance device with 2,00,000 face template capacity and 50,000 user profiles along with 100 user licenses and software Credentials: Face, PIN, QR Code. <b>Model :-Matrix COSEC ARGO FACE200T</b> With 1 year warranty	01 nos.					
<b>Total amount (inclusive of taxes)</b>							

## **B. Eligibility Criteria**

1. The Vendor must have valid PAN and GST registration.
2. The Vendor should have no record of being black-listed by any Government/ Public Sector/ Multinational/ National companies. (Self-declaration Certificate as per **Annexure-A** enclosed herewith)
3. Evaluation will be based on Bidder's eligibility, the most competitive, and the lowest rate quoted by the participating and eligible bidders.
4. Bidder should have Sales / service office in Gujarat (Preferably in Ahmedabad / Gandhinagar) operational for more than 03 years as on tender floating date.
5. Copies of any of the:- Property Tax Bill / Electricity Bills / Telephone Bill / Valid Lease Agreement should be submitted with the bid confirming the time period of more than 3 years as on tender floating date.
6. Any clarifications desired by any Vendor in connection with any part of this proposal may be sought as per contact details below.

<u>Name of Contact Person</u>	<u>Contact email ID</u>
Manoj Patel	mpatel@gipl.net

## **Scope of work**

1. Supply, Installation, commissioning of Face based Attendance Device.
2. Operation Training to our one dedicated executive
3. Employee Enrollment – Scope of SI
4. Bidder must submit MAF from OEM.
5. Delivery: 3 to 4 week
6. FOR: GIPL Gandhinagar.

## **Terms & Conditions**

1. Bidder needs to quote composite rate i.e. CGST + SGST + CESS or CGST + IGST + CESS as the case may be. Any changes in Govt. Taxes / Duties would be applicable as on actual at the time of invoice processing.
2. Necessary statutory deductions, in accordance with rules as applicable, may be deducted at source by GIPL from the above quoted amount.
3. The quoted rate is inclusive of all lodging, boarding, travelling charges as may be required during the tenure of execution of the project.
4. GIPL reserves the right to cancel this requirement without assigning any reason.
5. The final decision however on selection of the Vendor will be at discretion of the competent authority of GIPL.
6. Payment Terms: - Invoice raised will be paid by GIPL within 45 day after successfully installation & testing report duly signed & stamped by respective persons.
7. Evaluation of quotation shall be based on the Total Cost to the Company. The quotation that complies with all of the requirements and offers the lowest price shall be selected. Any offer that does not meet the requirements shall be rejected.
8. Any Work Order/engagement that will be issued as a result of this Inquiry shall be subject to the Terms and Conditions mentioned herein.
9. Governing Laws & Jurisdiction: The resulting engagement shall be made under, and shall be governed by and construed in accordance with the laws of India and will be subject to exclusive jurisdiction of courts in Gandhinagar, Gujarat, India.



10. Limitation of Liability: The successful bidder agrees that it will indemnify GIPL and keep so indemnified against any and all claims, damages, demands or proceedings brought or made or alleged (or threatened to be brought or made or alleged) in any jurisdiction against GIPL or any losses, liabilities, costs, charges or expenses suffered or incurred by GIPL on account of negligence or default on the part of the successful bidder.

Thank you and we look forward to receiving your quotation.  
GIPL TEAM.

**Annexure -A**

**FORMAT FOR SELF DECLARATION – NO BLACKLISTING CERTIFICATE**

Date: <DD/MM/YYYY>

To  
Chief Executive Officer  
Guj Info Petro Limited  
Block No: 15, 2<sup>nd</sup> Floor, Udyog Bhavan,  
Sector -11, Gandhinagar – 382 011, Gujarat.

**Ref: “Supply, Installation, commissioning of Face based Attendance system along with Necessary Software.**

**Dear Sir,**

In response to the referenced **“Supply, Installation, commissioning of Face based Attendance system along with Necessary Software for GIPL client, Gandhinagar,** as an owner/partner/director of \_\_\_\_\_, of \_\_\_\_\_, I/ We hereby declare that presently our company/firm \_\_\_\_\_ is having unblemished record and is not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU.

We further declare that presently our company / firm \_\_\_\_\_ is not blacklisted / banned / declared ineligible / declared having dissatisfactory performance / put on holiday list / disqualified for reasons of corrupt and fraudulent practices by any State/Central Government/ PSU on the date of Bid submission.

We further declare that presently our company / firm \_\_\_\_\_ is not blacklisted by any State/Central Government/ PSU for any IT/ITeS Goods and/or Services as on the date of Bid submission.

Yours Sincerely,  
Name of the Bidder:  
Authorized Signatory:  
Seal of the Organization:  
Date:  
Place: