

Dear Bidder,

GIPL is a leading Total Solution Provider of IT/ITeS services to Government of Gujarat and its Corporations/ Boards. We are ISO 9001:2015 certified origination and a subsidiary of Gujarat State Petroleum Corporation Ltd (A Govt. of Gujarat Undertaking).Guj Info Petro Limited(GIPL) has been providing various IT related Services, IT Project Consultancy as a Total Solutions Provider / Nodal Agency to Government of Gujarat and its Corporation / Boards, Educational Institutions etc. since more than 15 years.

GIPL is looking forward to select Service provider for “**Comprehensive Annual maintenance for one year of Desktops, Mid-Range Server & Printers installed at IC office and DIC office, Gandhinagar** as per Technical Specification is as mentioned bellow.

In this regards, we request you to provide quotation for said services in the following format for “Comprehensive Annual maintenance for one year of Desktops, Mid-Range Server & Printers installed at IC office and DIC office, Gandhinagar” on or before - **19/10/2019, 3.00 PM** in sealed cover, with duly mentioning thereon “**AMC of Desktops, Mid-Range Server & Printers** for GIPL’s Client” at the below address.

Address:

Guj Info Petro Limited
 Block 15, 2nd Floor, Udhyog Bhavan,
 Sector 11, Gandhinagar
 Gujarat 382011
 Kind Attention: CPO

A. Commercials: Without Resident Engineer deputed at Client’s Premises

Sr. No.	Description	<u>Make & Model</u>	Qty *	Unit Rate (Per Year)	TOTAL Amt. Without taxes	GS T	Tax AM T	TOTAL Amt. With Taxes
<u>A.</u>	Comprehensive AMC for following Desktops		(B)	(C)	(D)= BxC	(E)	(F)= Dx E/ 100	(G)=D+F
1.	Computer :Sis x3 amd 1 GB RAM,AMD X3 720 2.81 Ghz PROCESSOR,DVD RW,HDD 320 GB	SIS	09 nos.					
2.	Computer: Sis i3 4 GB ram ddr 3 500 GB, HDD, Dvd R/W 19 LCD SIS	SIS	11 nos.					
3.	Computer : PIV, 1GB DDR 667 PC3200 UNBUFF,80GB SATA, DVD COMBO Drive/ 17" Colour LCD Monitor, 104 keys keyboard & Mouse	HCL	07 nos.					

4.	Computer CPU AMD Athlon 64x2 4200+ 2.2 GHZ.2*1 gb DDR2 160GB HDD, DVD RW,17" Monitor, 104 keys Keyboard & Mouse	SIS	07 nos.					
5.	Computer CPU AMD A8 Generation DDR3 4Gb, 1 TB HDD, DVD RW,17" Monitor, 104 keys Keyboard & Mouse	ACER	08 nos.					
B.	Comprehensive AMC for following Server's							
1.	Mid-Range Server: One Intel Xeon 2.4 GHz Processor or higher, RAM - 1 GB, 3*36.4 GB ultra 320 Hot Swappable SCSI Disks (10K RPM), Ultra 320 Raid Controller for the above server (one controller per server)(RAID 5 Implementation Hardware Based), floppy drive, CD/DVD Drive, 15" SVGA Monitor, O.S., 104 keys Keyboard & Mouse	IBM	02 nos.					
	Comprehensive AMC for following Printer's							
1.	A4 Size Laser Printer	HP -1015	07 nos					
2.	A4 Size Laser Printer	Canon LBP 1210	01 nos					
3.	A4 Size Laser Printer	Samsung ML 1610/ 1640	04 nos					
4.	A4 Size Laser Printer	HP LJ 1020	15 nos					
5.	A4 Size Laser Printer	HP Laser jet 202	17 nos.					
6.	A4 Size Ink jet Printer	HP Office jet pro3610	10 nos.					
7.	A4 Size Laser jet Printer	Samsung Express M2826 nd	7 nos.					
8.	A4 Size Laser jet Printer	Samsung Pro xpress M3320 nd	3 nos.					

9.	Multifunction Laser Printer	HP LJ 3050	14 nos.					
10.	A4 colour Laser Printer	Samsung ML 1866	09 nos.					
	Total		131 nos.					
Total Amount (Inclusive of Taxes)								

B. Commercials: With One Resident Engineer deputed at full time at Client's Premises

Sr. No.	Description	<u>Make & Model</u>	Qty *	Unit Rate (Per Year)	TOTAL Amt. Without taxes	GS T	Tax AM T	TOTAL Amt. With Taxes
<u>A.</u>	Comprehensive AMC for following Desktops		(B)	(C)	(D)= BxC	(E)	(F)= Dx E/ 100	(G)=D+F
1.	Computer :Sis x3 amd 1 GB RAM,AMD X3 720 2.81 Ghz PROCESSOR,DVD RW,HDD 320 GB	SIS	09 nos.					
2.	Computer: Sis i3 4 GB ram ddr 3 500 GB, HDD, Dvd R/W 19 LCD SIS	SIS	11 nos.					
3.	Computer : PIV, 1GB DDR 667 PC3200 UNBUFF,80GB SATA, DVD COMBO Drive/ 17" Colour LCD Monitor, 104 keys keyboard & Mouse	HCL	07 nos.					
4.	Computer CPU AMD Athlon 64x2 4200+ 2.2 GHZ.2*1 gb DDR2 160GB HDD, DVD RW,17" Monitor, 104 keys Keyboard & Mouse	SIS	07 nos.					
5.	Computer CPU AMD A8 Generation DDR3 4Gb, 1 TB HDD, DVD RW,17" Monitor, 104 keys Keyboard & Mouse	ACER	08 nos.					
B.	Comprehensive AMC for following Server's							
1.	Mid-Range Server: One Intel Xeon 2.4 GHz Processor or higher, RAM - 1 GB, 3*36.4 GB ultra 320 Hot Swappable SCSI Disks (10K	IBM	02 nos.					

	RPM), Ultra 320 Raid Controller for the above server (one controller per server)(RAID 5 Implementation Hardware Based), floppy drive, CD/DVD Drive, 15" SVGA Monitor, O.S., 104 keys Keyboard & Mouse							
	Comprehensive AMC for following Printer's							
1.	A4 Size Laser Printer	HP -1015	07 nos					
2.	A4 Size Laser Printer	Canon LBP 1210	01 nos					
3.	A4 Size Laser Printer	Samsung ML 1610/1640	04 nos					
4.	A4 Size Laser Printer	HP LJ 1020	15 nos					
5.	A4 Size Laser Printer	HP Laser jet 202	17 nos.					
6.	A4 Size Ink jet Printer	HP Office jet pro3610	10 nos.					
7.	A4 Size Laser jet Printer	Samsung Express M2826 nd	7 nos.					
8.	A4 Size Laser jet Printer	Samsung Pro xpress M3320 nd	3 nos.					
9.	Multifunction Laser Printer	HP LJ 3050	14 nos.					
10.	A4 colour Laser Printer	Samsung ML 1866	09 nos.					
		Total	131 nos.					
Total Amount (Inclusive of Taxes)								

A. Eligibility Criteria

1. The Service provider must have valid PAN and GST registration.
2. The Service provider should have no record of being black-listed by any Government/ Public Sector/ Multinational/ National companies. (Self-declaration Certificate as per **Annexure-A** enclosed herewith)
3. The Service provider should have prior experience for providing “Comprehensive Annual maintenance of Computers & it’s peripherals (Work order from at least 1 Client on AMC services of IT Hardware in last 5 years should be attached).
4. Evaluation will be based on Bidder’s eligibility and the most competitive and the lowest rate quoted by the participating and eligible bidders.
5. Any clarifications desired by any Service provider in connection with any part of this proposal may be sought as per contact details below, however no bid will be acceptable by e-mail.

<u>Name of Contact Person</u>	<u>Contact email ID</u>
Manoj Patel	mpatel@gipl.net

Terms & Conditions

1. Bidder needs to quote composite rate i.e. CGST + SGST + CESS or CGST + IGST + CESS as the case may be. Any changes in Govt. Taxes / Duties would be applicable as on actual at the time of invoice processing.
2. Necessary statutory deductions, in accordance with rules as applicable, may be deducted at source by GIPL from the above quoted amount.
3. The quoted rate is inclusive of all lodging, boarding, travelling charges as may be required during the tenure of execution of the project.
4. GIPL reserves the right to cancel this requirement without assigning any reason.
5. The final decision however on selection of the Service provider will be at discretion of the competent authority of GIPL.
6. The Service provider should incur all the expenditure towards provisioning of these services for GIPL’s Client. The implementation of this service should not require any IT hardware up gradation or new procurement leading to any additional expense for GIPL/GIPL’s Client.
7. Payment Terms: - Quarterly payment in arrears of AMC services will be paid by GIPL after submission of quarterly PM (Preventive Maintenance) reports, reports duly signed by respective persons authorized by CLIENT.
8. Evaluation of quotation shall be based on the Total Cost to the Company. The quotation that complies with all of the requirements and offers the lowest price

shall be selected. Any offer that does not meet the requirements shall be rejected.

9. Any Work Order/engagement that will be issued as a result of this Inquiry shall be subject to the Terms and Conditions mentioned herein. AMC work order may be renewed for another one or two years after mutual consent of client and vendor subject to requirement of client with same terms and Commercial.
10. **Governing Laws & Jurisdiction:** The resulting engagement shall be made under, and shall be governed by and construed in accordance with the laws of India and will be subject to exclusive jurisdiction of courts in Gandhinagar, Gujarat, India.
11. **Limitation of Liability:** GIPL's total liability to the service provider over the period of the resulting engagement arising out of or in connection with the engagement whether such liability arises from any claim based upon contract, warranty, tort or otherwise, shall in no case exceed 100% of the actual amount to be paid by Guj Info Petro Limited to the service provider under the resulting engagement. In no event shall GIPL be liable for any incidental damages, consequential damages, special damages, indirect damages, loss of profits, loss of revenues, or loss of use, these limitations and exclusions will apply regardless of whether liability arises from breach of contract, warranty, tort (including but not limited to negligence), by operation of law, or otherwise.
12. Bidder has to submit two separate proposals with commercial as mentioned following.
 - A. AMC without Resident Engineer deputed at Client's Premises.
 - B. AMC With one Resident Engineer deputed full time at Client's Premises.

Thank you and we look forward to receiving your quotation.
GIPL TEAM.

Annexure -A

FORMAT FOR SELF DECLARATION – NO BLACKLISTING CERTIFICATE

No:

Date: <DD/MM/YYYY>

To

Chief Executive Officer

Guj Info Petro Limited

Block No: 15, 2nd Floor, Udyog Bhavan,

Sector -11, Gandhinagar – 382 011, Gujarat.

Ref: “Comprehensive Annual maintenance for one year of Desktops, Mid-Range Server & Printers installed at IC office and DIC office, Gandhinagar.

Dear Sir,

In response to the referenced “Comprehensive Annual maintenance for one year of Desktops, Mid-Range Server & Printers installed at IC office and DIC offices, Gandhinagar, _____ as an owner/partner/director of _____, I/ We hereby declare that presently our company/firm _____ is having unblemished record and is not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU.

We further declare that presently our company / firm _____ is not blacklisted / banned / declared ineligible / declared having dissatisfactory performance / put on holiday list / disqualified for reasons of corrupt and fraudulent practices by any State/Central Government/ PSU on the date of Bid submission.

We further declare that presently our company / firm _____ is not blacklisted by any State/Central Government/ PSU for AMC Services work of said materials / services as on the date of Bid submission.

Yours Sincerely,

Name of the Bidder:

Authorized Signatory:

Seal of the Organization:

Date:

Place: