

NOTICE

Notice is hereby given that the 24th Annual General Meeting of the members of **Guj Info Petro Limited** will be held on Monday, **22nd September, 2025 at 3:00 PM** at 2nd Floor, Board Room, GSPC Bhavan, Sector-11, Gandhinagar-382011 to transact following businesses:

Ordinary Business:

1. To receive, consider and adopt the audited Financial Statement of the Company for the financial year ended on March 31, 2025, the reports of the Board of Directors and Auditors thereon and in this regard, pass the following resolution as an **Ordinary Resolution:**

“RESOLVED THAT the audited Financial Statement of the Company for the financial year ended March 31, 2025 and the reports of the Board of Directors and Auditors thereon laid before this meeting are considered and adopted.”

2. To declare Dividend @ ₹4.20/- per Equity Share and in this regard, pass the following resolution as an **Ordinary Resolution:**

RESOLVED THAT

- (i) Dividend for the financial year 2024-25 @ ₹4.20/- per Equity Share out of the profits of the financial year ending on 31st March, 2025 on 87,60,500 equity shares of ₹10/-each fully paid up, out of profitability of the Company is approved and
 - (ii) Dividend be paid to the, beneficial owners at the end of business hours on 22nd September, 2025 as per the list furnished by the depositories in respect of shares held in electronic form and the members whose name appear in the register of members after giving effect to all valid transfers lodged with the company in physical form on or before 22nd September, 2025 (if any).
3. To fix remuneration of Statutory Auditor of the company as per Section 142 of the Companies Act, 2013 and in this regard, pass the following resolution as an **Ordinary Resolution:**

“RESOLVED THAT the Board of Directors of the Company be and is hereby authorized to decide and fix the remuneration of M/s Sandip Desai & Co. (WR1571), Ahmedabad, Statutory Auditor(s)

of the Company appointed by Comptroller and Auditor General of India for the Financial Year 2025-26.”

**By order of the Board,
For Guj Info Petro Ltd.**

Sd/-

Ritesh Srivastava
Company Secretary

Date: 15th September, 2025.

Place: Gandhinagar

Registered Office

2nd Floor, Block No.15, Udyog Bhavan,

Sector-11, Gandhinagar-382011.

Tel: 079-66701668

CIN: U72900GJ2001PLC039162

Website: <https://gspcgroup.com/GIPL/>

Email: ritesh.s@gipl.net

NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE IN THE MEETING INSTEAD OF HIMSELF/HERSELF, AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.

Proxies, in order to be effective, must be received at the company's registered office not less than 48 hours before the meeting. Members are requested to note that a person can act as a proxy on behalf of members not exceeding 50 and holding in the aggregate not more than 10% of the total share capital of the company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than 10% of the total share capital of the company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder. Proxy form is annexed hereto.

2. Corporate members intending to send their authorised representative(s) to attend this Annual General Meeting are requested to send to the company a certified true copy of the relevant resolution of the board of directors together with the specimen signature(s) of the representative(s) authorised under the said resolution to attend and vote on their behalf at the meeting.
3. Members / Proxies / Authorised Representatives are requested to bring to this Annual General Meeting; their duly filled Attendance Slip, necessary details of their shareholding and their copy of Annual Report for the financial year 2024-2025.
4. Shareholders desiring any information as regards this Annual Report are requested to write to the company at an early date so as to enable the management to keep the information ready at the meeting.
5. In accordance with Section 136 (2) of the Companies Act, 2013, the audited financial statement and all other documents required to be attached thereto, will be available for inspection during business hours at the registered office of the company.
6. DIVIDEND RELATED INFORMATION
 - i. Subject to approval of the Members at the AGM, the Dividend will be paid by the Company on or before 21st October, 2025 to the Members whose name appears on the Company's Register of Members at the end of business hours on 22nd September, 2025 as Beneficial owners, as per the list to be furnished by the Depositories in respect of the shares held in Demat Form and for physical shareholders after giving effect to all valid share transfer in physical form received on or before 22nd September, 2025 (if any).
 - ii. It is to be noted that payment of Dividend shall be made through electronic mode to the shareholders who have updated their bank details. Dividend warrants/demand drafts will be dispatched to the registered address of the Shareholders who have not updated their bank details.
 - iii. Members holding shares in Demat Form are hereby informed that bank particulars registered with their respective Depository Participants, with whom they maintain their Demat accounts, will be used by the Company for the payment of Dividend. The Company or its Registrar cannot act on any request received directly from the Members holding shares in Demat Form for any change of bank particulars. Such changes are to be intimated only to the Depository Participant(s) of the Members. Members holding shares in Demat form are requested to intimate any change in their address and / or bank mandate immediately to their Depository Participants.
 - iv. Members may note that pursuant to the requirement of the Income Tax Act, 1961, ("the Act")

the Company will be required to withhold taxes at the prescribed rates on the Dividend paid to its Shareholders. In order to enable us to determine the appropriate TDS rate as applicable, Members are requested to submit the requisite documents as explained hereinafter in accordance with the provisions of the Income Tax Act, 1961.

7. The format of the register of members prescribed by the Ministry of Corporate Affairs under the Companies Act, 2013 requires the company to record additional details of members, including their Permanent Account Number details, email address, bank details for payment of dividend, etc. A form for capturing the above details is appended to this notice. Members are requested to submit the filled in form to the Company.
8. Register of Directors and Key Managerial Personnel and their shareholding maintained pursuant Section 170 of the Companies Act, 2013 and Register of Contracts and Arrangements in which directors are interested maintained pursuant to Section 189 of the Companies Act, 2013 will be available for inspection during the continuance of Annual General Meeting.
9. Route map of the venue of this Annual General Meeting is given below:

