

Dear Bidder,

GIPL is a leading Total Solution Provider of IT/ITeS services to Government of Gujarat and its Corporations/ Boards. We are ISO 9001:2015 certified origination and a subsidiary of Gujarat State Petroleum Corporation Ltd (A Govt. of Gujarat Undertaking). Guj Info Petro Limited (GIPL) has been providing various IT related Services, IT Project Consultancy as a Total Solutions Provider / Nodal Agency to Government of Gujarat and its Corporation / Boards, Educational Institutions etc. since more than 20 years.

GIPL is looking forward to select vendor for Providing Comprehensive Maintenance contract for 06 Months of Entire CCTV system installed inside the warehouse, Gate no.1 to Store road, Opp.gate-2 area and stack monitoring camera on 351.43 MW ST Building Top Roof at GSEG, Hazira, as per the detail mentioned in inquiry document and Annexure-B.

In this regard, we request you to provide sealed quotation for “Providing Comprehensive Maintenance contract of Entire CCTV system installed at for GSEG, Hazira for 06 months , as per the detail mentioned below. **“On or before – 13/05/2025, 3.30 PM, in password protected PDF.**

General information for bidders

Company Name	Guj Info Petro Limited
Address	2 nd Floor, Block-15, Sector- 11, Udhyogbhavan, Gandhinagar Kind attention :- Senior Manager Projects
Website	www.gipl.in ; www.gipl.net
Main Services	IT/ITeS including Data Centre solutions

A. Commercials:

Sr. no.	Particulars	Qty.	Unit Rate (Per Month)	TOTAL Amt. Without taxes	GST Rate	Tax AMT	TOTAL Amt. With Taxes
<u>A.</u>	Comprehensive Maintenance contract of Entire CCTV system installed inside the warehouse, Gate no.1 to Store road, Opp.gate-2 area and stack monitoring camera on 351.43 MW ST Building Top Roof at GSEG, Hazira, as per the detail mentioned in the Annexure-B.	(B)	(C)	(D)= B x C	(E)	(F)=DxE/ 100	(G)=D+F
1.		06 Months					

B. Eligibility Criteria

1. The Vendor must have valid PAN and GST registration.
2. The Vendor should have no record of being black-listed by any Government/ Public Sector/ Multinational/ National companies. (Self-declaration Certificate as per **Annexure-A** enclosed herewith)
3. Evaluation will be based on Bidder's eligibility, the most competitive, and the lowest rate quoted by the participating and eligible bidders.
4. Any clarifications desired by any Vendor in connection with any part of this proposal may be sought as per contact details below.
5. Bidder should have Sales/service office in Gujarat (Preferably in Ahmedabad / Gandhinagar) operational for more than 03 years as on tender floating date.
6. Copies of any of the:- Property Tax Bill / Electricity Bills / Telephone Bill / Valid Lease Agreement should be submitted with the bid confirming the time period of more than 3 years as on tender floating date and to be submit by eligible bidders.

<u>Name of Contact Person</u>	<u>Contact email ID</u>
Manoj Patel	mpatel@gipl.net

1.0 Scope of Work:

The Scope of Work to be carried out by the successful Bidder under the CMC services shall cover all the CCTV Cameras along with all indigenous & imported portions and peripherals installed at GSEG, Hazira.

1.1 Details of Equipment:

Following are the equipment to be covered under the scope of CMC services:

1. CCTV Camera – 41 Nos (16 GSEG Store + 13 GSEG Gate1, Gate1 to Store + 02 Store I&C Room, 06 Nos Inside & 01 no outside GSEG Warehouse near Gate-2, 03 Nos on Pole near Gate-2),
Make – CP Plus - 2MP IP Bullet with POE (31 Nos), HikVision – 2 MP IP Bullet Camera (10 Nos)
01 No PTZ Camera (Hikvision) – 351MW ST Building Roof for Chimney smoke monitoring
2. 4-CHANNEL DVR STANDALONE (Hikvision) – 01 No
3. NVR – 03 Nos
4. UPS – 03 Nos
5. Recording Capacity – 30 days
6. 42” LED Monitor – 02 Nos (01 GSEG store + 01 GSEG Gate-1), 21” LED Monitor (01 GSEG Warehouse near Gate-2)
7. Network switch – 02 Nos
8. Fiber Optics Cable, Video Cable, Data Cable, Power Cable interconnecting cable, network cable (CAT6) –Total Set.
9. Weatherproof Junction Box & Mounting Arrangement - 03 Nos.
10. Keyboard with Mouse – 03 Nos

This contract is including but not limited to for the aforesaid equipment. Any other related equipment shall also be taken care of by the Bidder without any additional cost to GSEG.

1.2 Details of work:

The scope of work shall include the following but not limited to-

1. Detailed Schedule Healthiness checking procedure and check list to be submitted within 7 days of awarding the Contract. All the Equipment/ devices of CCTV system shall be covered under Schedule maintenance.
2. Schedule inspection of the CCTV system and carrying out the preventive maintenance of all Equipment & auxiliaries as per OEM recommendation and best practice shall be done.
3. Schedule Inspection/cleaning/PM for the CCTV system frequency will be once per every 1 month.
4. CM/RCA/Visit report shall be submitted within 48 hrs. for any defect/failure of equipment or routine service visit.
5. Spares to be maintained by service provider as this service are with spares.
6. Repaired Cost or any replacement parts will be included in CMC cost.
7. Replaced Item make with specifications should be match as per installed make as mentioned in attached Annexure-B.
8. Vendor should take pre approval from GSEG before any make change in items under replacement or any modification in system.
9. Attending Breakdown calls as and when required basis. Breakdown Service calls shall be attended immediately (within 24 Hrs.).
10. Before attending any schedule inspection or break down jobs, Bidder's Engineers shall report to GSEG. The job will be recorded in Bob Sheet / PM check list / Register and shall be certified by concerned Engineer-In-charge.
11. For attending any complain regarding CCTV system, required tools/tackles (like ladder, Multi meter etc.) will be under Bidder's scope and for shifting of ladder required manpower will be in Bidder's scope.
12. Bidder shall comply all EHS & safety rules of GSEG inside plant area and all the maintenance jobs shall be carried out as per plant PTW system & safety.
13. In case if the Breakdown call is not closed within 48 Hrs, Bidder has to send technical experts for rectification without any extra charges to GSEG.
14. Major failures shall be taken care of by Bidder by deputation of other experts at no extra cost to GSEG.
15. Service engineer should maintain every site visit maintenance log report and to be submitted to GSEG after every site visit.

16. After completion of each maintenance / breakdown work, the Bidders' engineer has to submit "Corrective maintenance" and Root cause analysis report and get certified from the Engineer In-charge of GSEG at site.
17. Annexure-B (Installed CCTV System BOM) attached for Vendor's reference to take idea about the spares consideration in CMC offer.
18. Service provider has to inform GSEG before scheduled or call visit during CMC period for PTW issue for service execution.

The scope of work shall also include any other tasks (including extra manpower), which is not specifically mentioned herein above but are required to be carried out for maintenance, improvement, RCA recommendation etc. of CCTV system and associated equipment without any additional cost to GSEG.

Note:

1. Service Provider can visit the site to understand the CMC scope and review the installed CCTV system at GSEG before submitting the offer.

TERMS & CONDITIONS

1. The terms and conditions of this Service Bid constitute the contract between the Bidder and the company. Prices will remain firm till the existence of this contract unless agreed by us in written form by way of amendment of intimation Letter
2. Non-acceptance of this Service Bid must be conveyed to us within 05 days of receipt of Service Bid, failing which Bid will be deemed to have been accepted unconditionally.
3. Delivery time is essence of this contract and must be strictly adhered. We reserve the right to avail the service from other source/s in case of failure of completion of work by Service provider as per the Service Bid and extra charges, if any shall be debited to your account.
4. We reserve the right to postpone the availment of the service mentioned in this service Bid from Bidder and in such case Bidder is expected to hold the execution for scope of work till the date so required by GSEG Service provider shall comply with all relevant statutory rules, regulations & acts applicable to Bidders /sub Bidders in the labour laws.
5. The work done shall subject to final inspection and approval by Supervisor/Engineer regarding quantity, quality & specification. Bidder shall provide duly certified copies of Work Completed by our Supervisor/Engineer While submitting any bills for this Service Bid.
6. Any rejected scope of work (part or full) done by Bidder & disqualified by Supervisor / Engineer shall be undertaken by Bidder again immediately on intimation by Supervisor/ Engineer.
7. All bills related to this Service Bid shall be submitted in duplicate along with copies of work completion certificates duly signed by GSEG Supervisor/ Engineer & addressed to.

Guj Info Petro Limited,
2nd Floor, Block No.15,
Udhyogbhavan, Sector-11,
Gandhinagar-382 010.

8. Payment shall be made as per terms mentioned in Bid, however no interest charges shall be acceptable to us for delayed payments for whatsoever reason whether accountable to GSEG or not, unless specifically written in Bid.
9. TDS Certificate: whatsoever applicable, shall be issued separately on availability and shall be issued once for the financial year.
10. Bidder shall comply with all labour & industrial laws & such other acts & statutes as may be applicable in respect of your employees & labourers. Bidder shall comply with all safety, health & environmental rules and regulations, Bidder will be responsible for Insurance coverage (Like Group insurance, etc.) of persons engaged by Bidder for the execution of said work & our company will have no liability whatsoever on this account Damages if any to roads/buildings/structures/equipment's or other property during execution of work will be made good by the Bidder.
11. The Bidder shall at all times indemnify our company against all the claims which may be paid, including liability of payment of any statutory compensation on account of accident or death or any person or persons engaged for or on behalf of the Bidder for the purpose of delivering, installing, inspecting, repairing, estimating supplies or completion of work against this Bid.
12. Service provider, shall provide a service inclusive of all equipment's/tools & tackles/consumables required for the job free or cost. Service provider shall ensure safety of your personnel & follow all safety measures prescribed. Service provider shall provide for all safety requirements as per the demand of the service rendered by Service provider at your own cost. The cost of any tools and tackles issued by GSEG which are lost or damaged shall be recovered deducted from your bills.
13. GIPL reserves the right to cancel this requirement without assigning any reason.
14. The final decision however, on selection of the Service provider will be at discretion of the competent authority of GIPL.
15. The Service provider should incur all the expenditure towards provisioning of these Comprehensive AMC services for GIPL.
16. Evaluation of quotation shall be based on the Total Cost to the Company. The quotation that complies with all of the requirements and offers the lowest price shall be selected. Any offer that does not meet the requirements shall be rejected.
17. The Service Provider agrees and undertakes that its Personnel engaged in providing the Services shall at all times remain its employees and shall at no time make any claim of employment (or otherwise) against the Company. The Service Provider shall be solely responsible for complying with and discharging all obligations towards its Personnel under the Applicable Law.
18. GIPL at its sole discretion may execute an agreement with the successful bidder as and when required basis.

19. Any Work Order/engagement that will be issued as a result of this Inquiry shall be subject to the Terms and Conditions mentioned herein. CAMC work order may be renewed for another six months as per the previous rates subject to requirement of client.
20. Governing Laws & Jurisdiction: The resulting engagement shall be made under, and shall be governed by and construed in accordance with the laws of India and will be subject to exclusive jurisdiction of courts in Gandhinagar, Gujarat, India.
21. Limitation of Liability: The successful bidder agrees that it will indemnify GIPL and keep so indemnified against any and all claims, damages, demands or proceedings brought or made or alleged (or threatened to be brought or made or alleged) in any jurisdiction against GIPL or any losses, liabilities, costs, charges or expenses suffered or incurred by GIPL on account of negligence or default on the part of the successful bidder.

SPECIAL TERMS

1. ALL SAFETY RULES ARE *TO* BE STRICTLY ADHERED WHILE EXECUTION OF ANY JOB RELATED *to* THIS SERVICE BID BIDDER SHALL PROVIDE ALL SAFETY GEARS REQUIRED FOR THIS work AT SITE. IT IS BIDDERS RESPONSIBILITY TO SEE THE TOTAL WORK WILL BE DONE with ALL SAFETY PRECAUTIONS.
 2. BIDDERS SHALL ARRANGE ALL NECESSARY INSURANCE POLICY FOR LABOURS, MATERIALS AND EQUIPMENTS ALSO SERVICE PROVIDERS SHALL COMPLY ALL APPLICABLE STATUTORY RULES AND LAWS.
 3. TOTAL WORK SHALL BE FINAL INSPECTION AND APPROVAL BY GSEG'S REPRESENTATIVE REGARDING QUALITY AND PERFORMANCE. BIDDER SHALL PROVIDE DULY CERTIFIED COPIES OF WORK COMPLETION BY OUR REPRESENTATIVE AT THE TIME OF SUBMITTING THE BILLS.
 4. BIDDERS ENTERING IN PLANT PREMISES FROM GATE NO.1 OR GATE NO.2 MUST CARRY VALID IDENTITY PROOF.
 5. PRIOR INFORMATION REGARDING ENTRY OF BIDDER LABOURS SHOULD BE SUBMITTED TO GSEG ADMIN DEPT. & SECURITY OFFICER IN ADVANCE TO AVOID ANY DELAY.
 6. IN CASE OF EXIGENCY WORK, MINIMUM REQUIREMENT FOR PLANT ENTRY FOR THE LABOURS WITHOUT GATE PASS WILL BE AS PER FOLLOWING:
 - A) SUBMISSION OF LABOURS NAME ON LETTER HEAD WITH THE PROPRIETOR STAMP AND SIGN.
 - B) DULY SIGNED BY CONCERNED TECHNICAL HOD#S OF GSEG.
 7. TO SUPPLY LABOUR -IF REQUIRED, WITH VALID IDENTITY PROOF, ELSE ENTRY OF THE LABOUR WILL STRICTLY BE PROHIBITED.
 8. INCASE SERVICE PROVIDER ARE MSME VENDOR, SUBMISSION OF MSME REGISTRATION CERTIFICATE ALONG WITH INVOICE IS MANDATORY.
 9. GUARENTEE: - ELECTRONIC PART HAS BEEN GUARENTEED FOR 6 MONTHS FROM THE DATE OF DELIVERY ONLY IN CASE OF THE SAME PROBLEM DETECTED THE MENTIONED IN THE SERVICE REPORT.
- FAIL TO COMPLY WITH THE ABOVE TERMS, VENDOR WILL BE SOLE RESPONSIBLE'

Liquidity Damages (LD) Clause: Any delay in deliveries/completion of work may be subject to penalty for delay as mentioned in the Bid. GIPL has the right to deduct such penalty, if any, from any payment payable to Bidder.

Termination of the Contract: - we reserve the right to terminate the contract at any time by giving immediate notice without assigning any reasons, as its discretion. In such case the cost shall be notified about the termination in form of written letter.

In case of any dispute, Gandhinagar court shall have jurisdiction to try any dispute concerning to this Service Bid.

Annexure-B Details of Equipment

<u>Sr. No.</u>	<u>Equipment Description</u>	<u>Installed Qty.</u>	<u>Location</u>
CCTV Camera			
1	Night vision Speed Dome Camera, Make – Hikvision, Model – DS-2AE-7154A	01 EA	351.43 MW ST Building Top roof
2	Nightvision IP Bullet Camera, 2.0 MP, Make- CP Plus, Model-TA20L3S	15 EA	GSEG Store area
3	Nightvision IP Bullet Camera, 2.0 MP, Make- CP Plus, Model-TS21PL3-0360	3 EA	GSEG store inside I&C Room, Warehouse-5 outside
4	Nightvision IP Bullet Camera, 2.0 MP, Make- CP Plus, Model-TA20L3S	13 EA	GSEG main gate area and Road between Main Gate to GSEG store
5	Nightvision IP Bullet Camera, 2.0 MP, Make-Hikvision.	10 EA	GSEG Warehouse near Gate -2 area
DVR/NVR			
1	4 Channel DVR Standalone, Make-Hikvision, Model-DS-7204HVI-SH	01 EA	351.43MW CER, CRE Network panel
2	32 Channel NVR Standalone 4 SATA, Make-CP plus, Model-4K4324	01 EA	GSEG Store-warehouse 1 Inside Rack Unit (4U)
3	32 Channel NVR Standalone 4 SATA, Make-CP plus, Model-4K4324	01 EA	GSEG Main gate-1 Inside Rack Unit (4U)
4	16 Channel NVR Standalone 4 SATA, Make-Hikvision, Model-	01 EA	GSEG Warehouse Near Gate-2 Inside Rack Unit (4U)
Hard Disc			
1	2 TB Surveillance Hard Disc, Make-WD	01 EA	In 4 Channel DVR
2	6 TB Surveillance Hard Disc, Make-WD	05 EA	GSEG Store-warehouse 1 Inside Rack Unit in NVR
3	6 TB Surveillance Hard Disc, Make-WD	04 EA	GSEG Main gate-1 Inside Rack Unit (4U)
4	6 TB Surveillance Hard Disc, Make-WD	01 EA	GSEG Main gate-2 Inside Rack Unit (4U)
POE (Power over Ethernet) switch			
1	24 port Gigabyte POE switch, Make-D Link	01 EA	GSEG Store-warehouse 1 Inside Rack Unit (4U)
2	24 port Gigabyte POE switch with SFP, Make-D Link	03 EA	Inside Sintex local JB installed on Camera Pole
3	24 port Gigabyte POE switch, Make-D Link	01 EA	GSEG Main Gate-1 Inside Rack Unit (4U)
4	16 PORT GIGA NETWORK SWITCH WITH 2 SFP PORTS	01 EA	GSEG warehouse Near Gate-2 Inside Rack Unit (9U)

UPS			
1	230 V AC, UPS, Make-I ball	01 EA	351.43MW CER, CRE Network panel
2	230 V AC, 600VA, 360W UPS, Make-APC	01 EA	GSEG Store-warehouse 1 Inside Rack Unit (4U)
3	230 V AC, 600VA, 360W UPS, Make-APC	01 EA	GSEG Main gate-1 Inside Rack Unit (4U)
4	1 KVA OFFLINE UPS	01 EA	GSEG warehouse Near Gate-2 Inside Rack Unit (9U)
Rack Unit			
1	NVR Rack 4Uwith fan and Power Supply, make- D link	01 EA	GSEG Store-warehouse 1
2	NVR Rack 4Uwith fan and Power Supply, make- D link	01 EA	GSEG main Gate-1 Security Office
3	NVR Rack 9Uwith fan and Power Supply, make- D link	01 EA	GSEG Store-warehouse Near Gate-2
Display Monitor			
1	40 Inch, LED, Full HD, 1920x1080, R48 B series, Make-Sony	01 EA	GSEG Store office
2	40 Inch, LED, Full HD, 1920x1080, R35 E series, Make-Sony	01 EA	GSEG main Gate-1 Security Office
3	24 inch, LED, Full HD, Make - LG	01 EA	GSEG Store-warehouse Near Gate-2
Others			
1	Audio/Video Coaxial Cable	300 MTR	CER N/w panel to camera
2	Power cable for camera	300 MTR	CER N/w panel to camera
3	Cat 6 cable, Make-D Link	800 MTR	GSEG Store area
4	Fiber Cable, D link Cat 6 cable, Power cable, PVC pipe	1160 MTR	Fiber optic cable from Main Gate-1 to GSEG store,
5	Camera Pole	03 EA	Near Barrier Gate, Near CMB, Near RWPH
6	Cat-6 cable, D link	60 MTR	GSEG store i&c room to Rack Unit
7	PC Optical Mouse	01 EA	GSEG store office
8	PC Optical Mouse	01 EA	GSEG Main gate-1 security office
9	CCTV-XSFP-1.25G LX-20KM (1310NM/1550NM)	08 EA	At GSEG store rack, Security Office, Pole JBs
10	5 METER OCTAGONAL POLE	01 EA	Opp. Gate-2
11	FIBER OPTIC CABLE 6CORE ARMIOURED CABLE	600 MTR	Gate-1 to Gate-2

Annexure -A

FORMAT FOR SELF DECLARATION – NO BLACKLISTING CERTIFICATE

No:

Date: <DD/MM/YYYY>

To

Chief Executive Officer

Guj Info Petro Limited

Block No: 15, 2nd Floor, Udyog Bhavan,
Sector -11, Gandhinagar – 382 011, Gujarat.

Ref: “CMC with spares to GSEG Installed CCTV system inside the Warehouses, Gate-1 to Store road, Opp. Gate-2 area and Stack Monitoring camera on 351.43 MW ST Building top roof.

Dear Sir,

In response to the referenced “**CMC with spares to GSEG Installed CCTV system inside the Warehouses, Gate-1 to Store road, Opp. Gate-2 area and Stack Monitoring camera on 351.43 MW ST Building top roof.** as an owner/partner/director of _____, of _____, I/ We hereby declare that presently our company/firm _____ is having unblemished record and is not declared ineligible for corrupt and fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU.

We further declare that presently our company / firm _____ is not blacklisted / banned / declared ineligible / declared having dissatisfactory performance / put on holiday list / disqualified for reasons of corrupt and fraudulent practices by any State/Central Government/ PSU on the date of Bid submission.

We further declare that presently our company / firm _____ is not blacklisted by any State/Central Government/ PSU for any IT/ITeS Goods and/or Services as on the date of Bid submission.

Yours Sincerely,
Name of the Bidder:
Authorized Signatory:
Seal of the Organization:
Date:
Place:

Annexure-B Details of Equipment

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